

Job Title: Mashpee Wampanoag Gaming Authority Board of Director (1 position)

Department: Mashpee Wampanoag Tribal Gaming Authority

Compensation: Up to \$40.00 per hour: annual renewable contract (not employee, no benefits)

BACKGROUND: The Mashpee Wampanoag Tribal Gaming Authority (the "Authority") was established through Ordinance number "2013-ORD-001," as amended. The Authority is an unincorporated LLC entity wholly owned by the Tribe that acts as an instrument of the Tribe to develop and operate the Tribe's destination resort casino, (the "Gaming Facility").

Essential Duties and Responsibilities (with the other Directors and subject to approval of the Tribal Council):

1. Attend all scheduled director meetings.
2. Attend various social and public relations functions.
3. Oversee the development, operation, maintenance, ownership, promotion and construction of the Gaming Facility.
4. Carry out the purpose and intent of the Ordinance, as amended from time to time.
5. Develop policies and procedures related to the design, development and construction of the Gaming Facility.
6. Approve, execute and terminate all contracts related to the design, development, construction and operation of the Gaming Facility.
7. Approve and amend the design, development, construction and operating budgets of the Gaming Facility and the Authority.
8. Establish human resources policies and procedures for the Gaming Facility, including compliance with TERO with project team consultants and legal support.
9. Negotiate the acquisition of all real estate necessary in conjunction with the Gaming Facility, such land to be acquired by the Tribal Council and leased by the Tribal Council to the Authority.
10. After opening, prepare and submit annual audited financial statements of the Authority and the Gaming Facility to Tribal Council.
11. Travel may be required for off-site meetings, conferences, etc.

*Mashpee Wampanoag Tribal Gaming Authority (MWTGA) Board of Directors works with the Tribal Council and Project First Light Project Team which is comprised of Professional Consultants, Attorneys, and Support Staff, that are experts in their field.

Desirable Experience and Skills:

- A general knowledge of state and federal laws relating to Tribal government and Tribal gaming enterprises.
- Management and leadership.
- Effective communications and interpersonal skills.
- Written and oral presentations and reports.
- Traditional community values.
- Problem solving skills.
- Conflict resolution and experience.
- Current technologies, including but not limited to MS Office, email, cell phones, etc.
- Team player and ability to be assertive when necessary.
- Organizational skills.
- Project management skills.

Desirable Special Experience and Skills:

- Contract management.
- Design and construction.
- Human resources and TERO.
- Communications strategy and marketing.
- Budgeting and Audit.
- Information technology and E-Commerce.

Requirements:

- Must maintain a high level of trust and confidentiality within the Tribe.
- Must be a member of the Mashpee Wampanoag Tribe.
- Must be at least 25 years of age.
- Must be registered and qualified to vote in Tribal elections.
- Must not be deemed unsuitable by Tribal Council because of prior activities, criminal record, reputation, habits, or association pose an unacceptable risk to the integrity, reputation, financial condition, operations or regulation of the Gaming Enterprise.

Required Education /Experience:

The successful candidate shall be a graduate from an accredited College or University with a minimum Bachelor's Degree in Public Administration, Business Administration or a closely related field. A minimum of 5 years of strong experience in executive management, financial management, public administration or a related field. Years of strong managerial experience may be substituted for educational requirements. Candidate background in tribal sovereignty and Indian law highly desirable. Candidates should be familiar with tribal ordinances and procedures.

Position open until filled.

Please submit all resumes and cover letters to Frances Dottin at:

Frances.Dottin@mwtribe-nsn.gov

or mail to:

Francie Dottin

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